



Town of Easton

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Corrective Action Plan
For the Fiscal Year Ended June 30, 2016

Section II – Financial Statement Findings

Finding: 2016-01 Cash Reconciliations

Finding: 2016-02 Financial Reporting – Audit Adjustments

Name of contact person: Christine Calvert, Finance Director

Corrective Action: The Board members will review a budget-to-actual report prepared by the finance officer at each monthly board meeting. Budget amendments will be made as will be necessary.

Proposed Completion Date: The Board will implement the above procedure at their February 7, 2017 meeting.